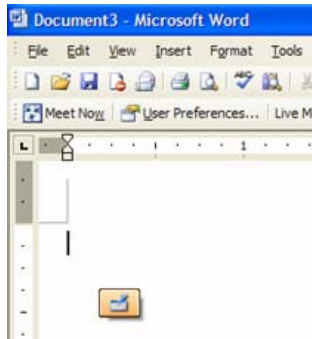


## Tablet Input Panel – Handwriting Recognition

### Inputting Text into Applications:

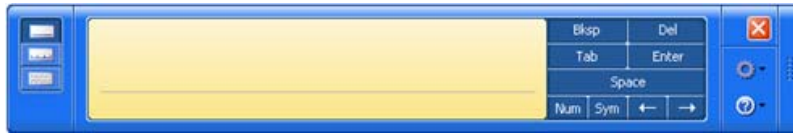


The Tablet Input Panel (TIP) is the tool you will use to insert text into any program.

To activate the TIP, choose the **TIP icon** on the task bar next to the Start button, or click the floating TIP icon that appears when you are in any field that can take text.

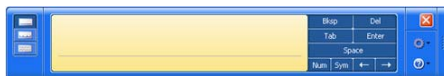


The TIP will then appear:

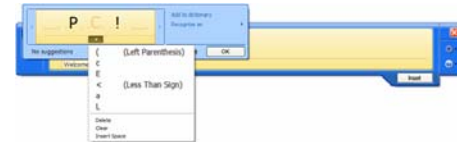
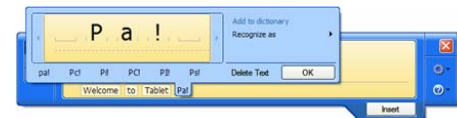


### Tablet PC Input Modes:

You can input information with the TIP 3 ways: soft keyboard, the writing pad and character pad. You can switch between them using the icons on the left side of the input panel.



### Using the Writing Pad:



Begin writing in the TIP, and your handwriting will be recognized as you write. You will see the recognized words appearing below your handwriting.

If a word is incorrectly recognized, click the word to see alternative choices.

You can simply write over an incorrect character to fix it, or choose the drop down under the letter to see more choices.

Click the **Insert** button to put the text into your program.

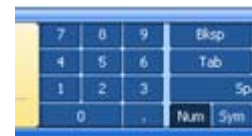
### Moving the Input Panel:

If the input panel is in the way of a field you want to input text into, grab the handle on the right side of the input panel and drag the panel elsewhere on the screen.



### Easily Entering Numbers and Symbols:

To easily enter symbols or numbers, click the **SYM** or **NUM** buttons on the input panel to open up the appropriate quick entry pads.



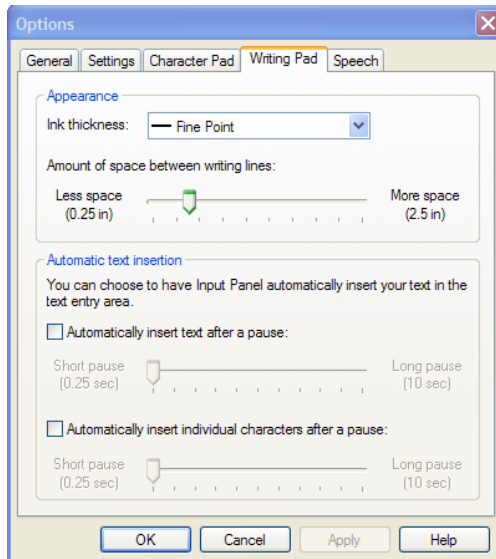
For more information, visit [www.microsoft.com/tabletpc](http://www.microsoft.com/tabletpc)

## Customizing the Input Panel:

You can customize many aspects of the input panel, such as automatic insertion of text, line thickness in the writing pad, and many other options. To access these options, open the input panel and click the **Gear icon** on the right side. Then choose **Options...**



In the options box, click through the tabs to change the options for each mode of the input panel.



## Using Scratch Out Gesture:

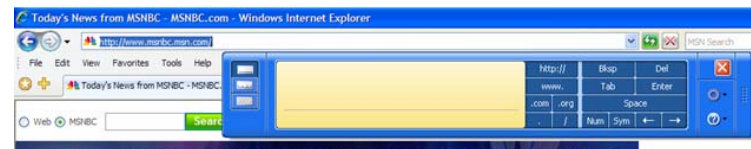
The Scratch Out gesture lets you "scratch out" a word like you would on paper in order to remove a word from the writing pad.



To use the gesture, make 3 strokes with the pen without removing the pen from the screen. The lines should be on top of each other, to the left, then right and back to the left. It does take some practice to get right. Give it a try ... you'll get the hang of it!

## Using the TIP in Internet Explorer:

The input panel has special features in Internet Explorer. When you tap in the address bar in IE, the TIP will present easy input buttons for entering web related terms such as http:// .com, .org and www.



## Adding Words to the Dictionary:

To ensure names and commonly used terms that aren't in the dictionary are recognized correctly, you can add them yourself. To add a word, click on it in the **TIP**, then choose **Add to Dictionary**.

